

LAKE COUNTY DEPARTMENT OF
CENTRAL PURCHASING
PRESENTS
INVITATION TO BID FOR

**Three-Dimensional Crime Scene
Scanner and Software Package**
For the Lake County Crime Laboratory

BID OPENING TIME

AUGUST 28, 2013

11:00 A.M.

NAME AND ADDRESS OF FIRM AND CONTACT PERSON SUBMITTING BID

(VENDOR TO COMPLETE ABOVE INFORMATION)

**COUNTY OF LAKE
105 MAIN STREET
PAINESVILLE, OHIO 44077**

**SPECIFICATIONS AND BID FORMS FOR THE PURCHASE OF THREE-
DIMENSIONAL CRIME SCENE SCANNER AND SOFTWARE PACKAGE**

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DATE OF BID OPENING: AUGUST 28, 2013

ALL OF THIS BOUND INFORMATION MUST BE KEPT INTACT AND TOGETHER WITH ANY ADDENDA ISSUED, AND MUST BE RETURNED WITH THE BID OTHERWISE THE BID MAY BE CONSIDERED INFORMAL.

ALL BIDS SUBMITTED MUST INCLUDE THE REQUIRED BID BOND AND A PROPERLY EXECUTED SIGNATURE PAGE (SP-1).

ANY INFORMATION REGARDING THESE SPECIFICATIONS, PLEASE CONTACT:
LINDA ERDEI AT 440-350-2184

LEGAL NOTICE TO BIDDERS

Sealed BIDS will be received by THE BOARD OF LAKE COUNTY COMMISSIONERS, in and for Lake County, Ohio, at their offices in the Lake County Administration Center, 105 Main Street, Painesville, Ohio up to the hour of 11:00 a.m. local time on **August 28, 2013** and read publicly thereafter in the Commissioners' Chambers, for the following:

THREE-DIMENSIONAL CRIME SCENE SCANNER AND SOFTWARE PACKAGE

Plans, specifications or an itemized list of supplies, facilities or equipment, estimated quantities and Instructions to Bidders can be obtained and reviewed at the office of Lake County Crime Laboratory 235 Fairgrounds Road, Painesville, Ohio 44077, during weekday business hours from 8:00 a.m. to 4:30 p.m.

Each BID must be accompanied by a **bid guarantee in the form of an original Bid bond or by a Certified Check, Cashiers Check, or Money Order, in the amount of five percent (5%) of the amount BID.** Such guarantee shall be made payable to or in favor of the BOARD OF LAKE COUNTY COMMISSIONERS, and will be held as a guarantee that in the event the BID is accepted and a contract awarded to the BIDDER, the Contract will be duly executed and its performance properly secured.

As a condition of entering into a contract, the successful BIDDER shall be required to furnish a Performance Bond in a sum not less than one hundred percent (100%) of the price bid for the complete work. Said bond shall be that of an approved surety company authorized to transact business in the State of Ohio.

The statutory requirements of the State of Ohio relative to the licensing of corporations organized under the laws of other States will apply.

No bidder shall be eligible to be awarded the contract to which this Notice or Bid Specifications apply, if the bidder is listed on the Auditor of State's Database as having a "Finding of Recovery" as that term is defined in R.C. 9.24. No bidder shall be considered eligible to be awarded the contract to which this Notice or Bid Specifications apply unless the bidder has completed certification that the bidder is in compliance with 2909.33. A copy of such certification is included with the instructions to bidders and must be submitted with the bid.

Lake County reserves the right to reject any and all BIDS or to increase or decrease or omit any item or items. The contract shall be awarded to the lowest and best BIDDER. Each proposal must contain the full name of every person or company interested in the same. The Board of Lake County Commissioners reserves the right to waive any informalities or irregularities in the BIDS.

Bidders may also access this Legal Notice to bidders via the Internet
www.lakecountyohio.org, click on *Legal Notices* on the left side of this page to link to the
Legal Notice site.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, IN AND FOR LAKE
COUNTY OHIO.

Robert E. Aufuldish, President
Judy Moran, Commissioner
Daniel P. Troy, Commissioner
Amy Elszasz, Clerk

PUBLISH: News Herald: August 9, 2013
And posted on the Lake County website

II

INSTRUCTIONS TO BIDDERS

1. Except as otherwise provided herein, the Instructions to Bidders, Proposal-Contract Form, and all specifications, drawings and other documents referred to herein shall be a part of the contract.

2. DEFINITIONS:

- 2.1. The term "bidder" or "contractor" shall mean the corporation, partnership or individual proposing or under contract to furnish the material, labor and/or equipment listed in the specifications.
- 2.2. The term "County" shall mean the County of Lake.
- 2.3. "Calendar Day" shall mean everyday shown on the calendar.
- 2.4. "Clerk" shall mean the Clerk to the Lake County Board of Commissioners or his duly authorized representative.

3. PROPOSAL:

To be entitled to consideration, a proposal must be made in accordance with the following instructions:

- 3.1. Preparations: Each shall be submitted in duplicate on the forms furnished by the County. All signatures shall be clearly and legibly written in long hand. No oral, telegraphic or telephonic proposal or modifications will be considered. Each proposal shall show the breakdown for each item as directed on the Proposal-Contract Form. All bids shall be considered informal which contain items not specified on the Proposal-Contract Form.

Prices for the materials and equipment shall include hauling and delivery to any place designated on the County's purchase order, within the corporate limits of the County. In the event of a discrepancy between unit bid prices and extensions thereof, the unit bid shall govern.

- 3.2. Names of Bidders: Each bid shall give the full business name and address of bidders and be signed by them with their usual signature. Bids by partnership shall furnish the full names of all partners and shall be signed with the partnership name by one of the members of the partnership or by an authorized representative, followed by the signature and title of the person signing.

Bids by corporations must be signed with the legal name of the corporation, followed by the name of the state of corporation and by the

signature and title of the President, Secretary or other person authorized to bind it in the matter.

The name of each person signing shall also be typed or printed below the signature. A bid by a person who affixes to their signature the word "President", "Secretary", "Agent", or other title without disclosing their principal, may be held to be the bid of the individual signing. When requested by the County, satisfactory evidence of the authority of the officer or agent signing on behalf of a corporation or partnership shall be furnished.

- 3.3. Delivery: The bid shall be sealed in an envelope addressed to:

**Board of Lake County Commissioners
County Clerk
105 Main Street
Painesville, Ohio 44077**

And delivered to the office of the Lake County Commissioner Department on the date set forth in the legal advertisement. The sealed envelope shall also bear the name of bidder, the general item or items bid on, and the date the bids are to be opened. Proposals will be received until the date and time specified in the legal advertisement. Bids will be opened and read immediately thereafter, in Commissioners Chambers, 4th Floor, Lake County Administration Center.

- 3.4. Bids to Include All Work: Each bid shall include all work described in the Instructions to Bidders, Specifications, Proposal-Contract Form and all drawings.
- 3.5. Withdrawal of Proposal: Permission will not be given to withdraw or modify any proposal after it has been deposited as provided above. Negligence on the part of the bidder in preparing the bids confers no right for the withdrawal of the bid after it has been opened.
- 3.6. Acceptance or Rejection of Proposal: The County reserves the right to accept proposals at any time within sixty (60) days after the same are opened as provided above. The County reserves the right to reject any or all bids. In determining the award, each item may be considered separately, and separate contracts may be awarded on the various items, unless specified to the contrary in the specifications.
- 3.7. Proposal Bond or Check: Each proposal must be accompanied by a **Bid Bond** for the **FIVE PERCENT (5%)** of the bid, or by a certified check, cashier's check, or money order equal to **Five Percent (5%)** of the amount of bid, drawn on a solvent bank located in Lake County and payable to the Treasurer of Lake County, Ohio as surety that if the proposal is accepted, a contract will be entered into and its performance

properly secured. The Bid Guaranty shall comply with Ohio Revised Code 153.54.

- 3.8. Complete Proposal: No bidder shall be considered the lowest and best bidder or eligible to be awarded the contract to which this bid applies unless the bidder has completed all forms, affidavit, certificates and documents that constitute this bidding document.
- 3.9. Forfeiture of Check or Proposal Bond: If the bidder to whom the contract is awarded shall fail to honor the contract, or fail to sign any documents necessary to formalize the contract, if any, the deposit accompanying the proposal shall thereupon be forfeited to the County for and as liquidated damages. The work may then be re-advertised or awarded to the deemed second best bidder as the County may determine.
- 3.10. Quantities: The quantities of the work shown on the Specifications and Proposal-Contract are estimated by the County and will be used as the basis for comparison of the bids only. The County reserves the right to decrease or increase any quantities and to eliminate any item or items on the plans or proposals.
- 3.11. Informal Proposals: Proposals will be considered informal and may be rejected for the following reasons:
 - 3.11.1. If the proposal is on a form other than that furnished by the County or if the form is altered or any part thereof detached.
 - 3.11.2. If there are unauthorized additions, conditional or alternate bids or other irregularities of any kind which may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning.
 - 3.11.3. If the bidder adds any provisions reserving the right to accept or reject an award, or to enter into a contract pursuant to an award. This does not exclude a bid limiting maximum gross amount of awards acceptable to any one bidder at any one letting, provided that any selection of awards will be made by the County.
 - 3.11.4. If the proposal does not contain a unit price for each pay items listed, except in the case of authorized alternate pay items or lump sum items.
- 3.12. COMPETENCY OF BIDDERS: No bid will be considered unless the bidder submitting the same shall furnish evidence satisfactory to the County Clerk that they have the necessary equipment, ability and financial resources to fulfill the conditions of the contract and specifications. Previous experience and responsibility of the bidders will be considered in awarding the contract. No contract will be awarded to any bidder who is in default as to surety or otherwise upon any obligation to the County.

3.13. Disqualification of Bidders: Any of the following reasons may be considered as being sufficient for the disqualification of a bidder and the rejection of their proposal or proposals.

3.13.1. More than one proposal for the same work from an individual, firm, or corporation under the same or different names.

3.13.2. Evidence of collusion among bidders. Participants in such collusion will receive no recognition as bidders for any further work of the County until any such participant shall have been reinstated as a qualified bidder.

3.13.3. Bid prices which obviously are unbalanced.

3.13.4. No bidder shall be considered the best bidder or eligible to be awarded the contract to which this bid specification apply, if the bidder is listed on the Auditor of State database as having a "Finding of Recovery" as the term is defined in R.C. 9.24.

4. TRADE-IN ITEMS:

In the case of trade-ins the County reserves the right to withdraw from the listing any and all items shown or to award them separately.

5. WRITTEN AND ORAL EXPLANATION:

Should a bidder find discrepancies in, or omissions from, the drawings or specifications, or should they be in doubt as to their meaning, they shall notify the County, which may send written instructions to all bidders. The County will not be responsible for any oral instructions.

6. ADDENDUM OR MODIFICATION:

Any addendum or modification issued during the time of bidding shall be covered in the proposal and in closing a contract such addendum or modification will become part thereof. In the event any such addendum or modification is issued by the County within 72 hours of the time set for the closing of bids, excluding Saturdays, Sundays, and legal holidays, the time for submitting bids shall be extended one week, with no further advertising of bids.

7. TAX EXEMPTIONS:

The County is tax exempt from federal excise and transportation taxes and Ohio State sales tax. Prices quoted should not include either federal excise or Ohio sales tax. Tax exemption certificates covering these taxes will be furnished whenever necessary. The transportation tax is not applicable on any purchase cosigned to the County and no tax exemption certificate is required. If, for any reason, a contemplated purchase would not be tax exempt, this fact will be

indicated in the specifications, and such taxes may be included on the price or shown as a separate item in the proposal.

8. DISCRIMINATION:

In the hiring of employees for the performance of work under this contract or any subcontract, neither the contractor, subcontractor, nor any person acting in their behalf shall by reason of race, creed, color, age, sex, or handicap, discriminate against any citizen of the State in the employment of any laborer or worker who is qualified and available to perform the work to which the employment relates.

9. INSURANCE:

If the specifications indicate insurance is required, then the contractor shall obtain and pay for liability insurance, \$500,000 combined single limit for each occurrence – to protect the contractor and County against any claims arising out of any operations conducted in connection with the contract. The policy shall carry a rider giving a one-month cancellation notice to the County. This policy shall include contractual liability insurance as applicable to the contractor's obligations and shall name the County as an insured.

10. LIABILITY:

The bidder shall defend, indemnify, and save harmless the County and its officers and agents from all claims, demands, payments, suits, actions, recoveries and judgments of every description, whether or not well founded in law, brought or recovered against it, by reason of any act or omission of said bidder(s) their agents, subcontractors or employees, in the execution of the contract, or for the use of any patented inventions by said bidder, and a sum sufficient to cover aforesaid claims may be retained by the County from monies due to become due to the bidder under contract, until such claims shall have been discharged.

11. ROYALTIES AND LICENSE FEES:

The bidder shall pay all royalties and license fees. The bidder herein agrees to assume and save the County, its officers, and agents harmless from liability of any kind or nature whatsoever, arising out of the use by the County, its officers and agents of any appliance, apparatus, or mechanism, which may be furnished or installed by the bidder under the terms of this contract including patent or copyright infringement and to defend the County from any and all such liabilities whether or not such claims are well founded in law.

12. ASSIGNMENT OF CONTRACT:

The bidder who is awarded a contract shall not assign, transfer, convey, sublet or otherwise dispose of said contract, or right, title or interest in or to the same, or

part thereof, without previous consent in writing from the County Commissioners, endorsed on or attached to the contract.

13. CANCELLATIONS:

Should the material supplied or delivered to the County under this contract fail at any time to meet the specifications required by the contract, then in such event, the County may cancel this contract upon written notice to the bidder.

14. CONTROL OF WORK:

The County Crime Laboratory Supervisor, or his designated agent, will decide all questions which may arise as to the quality and acceptability of materials, furnished; work performed as to the rate of progress of the work; all questions which may arise as to the interpretation of the plans and specifications; all questions as to the acceptable fulfillment of the contract on the part of the Contractor; and to compensation.

15. CLAIMS FOR ADJUSTMENT AND DISPUTES:

If, in any case, the Contractor deems that additional compensation is due for work or materials not clearly covered in the contract or not ordered by the County Commissioners as extra work, as defined herein, the Contractor shall notify the County Commissioners in writing of their intention to make claim for such additional compensation before they begin the work on which the claim is based. If such notification is not given and the County Commissioners are not afforded proper facilities by the contract for keeping strict account of actual costs required, then the Contractor hereby agrees to waive any claim for such additional compensation. Such notice by the Contractor, and the fact that the County Commissioners have kept account of the cost aforesaid, shall not in any way be construed as proving or substantiating the validity of the claim. If the claim, after consideration by the County Commissioners is found to be just, it will be paid as extra work in the amount as approved by the County Commissioners.

16. DURATION OF CONTRACT:

A contract shall be for the period stated in the specifications, and shall include all materials, equipment, and/or services ordered or delivered during the period. All prices quoted shall be for a definite fixed price unless otherwise noted in the specifications.

17. PURCHASES:

After a contract has been signed, it shall only become operative upon delivery to the bidder, of a duly signed purchase order. The County shall only be obligated under the contract to the extent of such order. The County shall not be liable for any claims in the event that the total quantity of material ordered under the

contract should prove to be greater or less than the estimated amount in the specifications.

18. DELIVERIES:

The bidder agrees to make deliveries of supplies and materials within a reasonable period from the time purchase orders are received, which reasonable time is estimated to be thirty (30) days, unless otherwise stated in bid.

19. PAYMENT OF INVOICES:

Invoices will be due and payable within thirty (30) days of receipt of the invoice by the County. All invoices should be mailed to the attention of the Lake County Crime Laboratory Department Superintendent, Linda Erdei. Payments may be made on a basis of estimated withheld.

20. GENERAL:

20.1. Contractors shall furnish all labor, equipment, materials, services and supplies necessary to complete the proposed work. All work shall be performed according to all standards of good workmanship complete in every detail. Contractors shall coordinate their work with the work of others and upon completion, remove tools, equipment, waste and debris and leave the site in broom clean condition. Contractors shall warrant all materials and equipment with the normal and usual warranties, including, where applicable, warranties of merchantability and fitness for a particular purpose.

20.2. The County of Lake reserves the right to accept any part of any bids and reject all or parts of any and all bids, and waive any informalities in bidding.

21. PREVAILING WAGE:

Contractors must comply with ORC Chapter 4115 when applicable. It is the contractor's responsibility to contact the County's Prevailing Wage Coordinator to determine requirements.

III

CORPORATE RESOLUTION

_____, Secretary of _____
(Name) (Company Name)

an _____ Corporation hereby certifies that the following is a true
(State)

and correct copy of a resolution duly adopted by the Board of _____
(Company Name)

_____, on _____, 20__ to wit:
(Date)

Resolved, that the _____ of this company,
(Title)

namely, _____, be and he hereby authorized
(Name)

and directed to enter into any and all contracts, bid guaranty and performance bonds

with the Board of Lake County Commissioners, for the purpose of furnishing a three-

dimensional crime scene scanner and software package at such price and upon such

terms and conditions, including any amendments or modifications thereto, as said

_____ in his or her sole discretion shall
(Name)

deem best, and that said actions shall be binding upon the company. Resolved further,

that said _____ is further authorized and
(Name)

directed to execute and deliver unto said Board of Lake County Commissioners other

instruments which in his discretion he shall deem necessary to carry out the foregoing resolution.

FEDERAL TAX ID NUMBER: _____

CORPORATE SEAL: (Place seal here)

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said

Corporation of _____, _____ This

_____ day of _____, 20____, and I further certify that said resolution is still in full force and effect.

(Signature)

(Name – printed or typed)

(Title)

IV

SIGNATURE PAGE

BIDDER NAME (print/type): _____

BIDDER ADDRESS: _____

TELEPHONE NUMBER: _____

STATE INCORPORATED: _____ DATE: _____

The undersigned, having been authorized to enter into Bids/Contracts on behalf of
_____, hereby submits this bid for
consideration.

(Signature)

(Name – print or type)

(Title)

(Date)

PROPOSAL CONTRACT FORM

TO: BOARD OF LAKE COUNTY COMMISSIONERS
105 MAIN STREET
LAKE COUNTY ADMINISTRATION
PAINESVILLE, OH 44077

I/WE _____
DO HEREBY SUBMIT THE FOLLOWING BID PROPOSAL BASED ON
SPECIFICATIONS ATTACHED HERETO, ON THE FOLLOWING:

TOTAL NET AMOUNT OF BID \$ _____
I/WE DO HEREBY SUBMIT A CERTIFIED CHECK, CASHIER'S CHECK, OR MONEY
ORDER IN THE AMOUNT OF \$ _____ REPRESENTING **FIVE
PERCENT (5%)** OF THE TOTAL AMOUNT OF THE BID, OR A **BID BOND** IN THE
FIVE PERCENT (5%) OF, AS REQUIRED BY OHIO REVISED CODE 153.34

NAME _____
ADDRESS _____
CITY _____
STATE _____ ZIP _____
TELEPHONE (_____) _____
BY AND THE TITLE _____
(Signature and title)

This form may be duplicated when there are several items that make up the bid. This page must be used because it contains **TOTAL** bid price and the **5% (FIVE PERCENT) OF BID** or **FIVE PERCENT (5%) OF BID BOND**. It also requests the warranty & delivery information.

The additional pages should follow this page. Those will be the pages from the bid spec listing all the individual items that make up the bid and their cost. (Example: labor-material or furniture for example will consist of chairs, desks, tables, panels, etc., this obviously will require additional pages cost breakdown by units). In the case of trade-ins the County reserves the right to withdraw from the listing any and all items shown or to award them separately.

DELIVERY/COMPLETION: _____

WARRANTY: _____

VI

SPECIFICATIONS

1. GENERAL REQUIREMENTS

- 1.1. INTENT: The intent of these specifications is to describe a three-dimensional crime scene scanner and software package. Only bids submitted for the complete products will be considered. Products must be current year manufactured model. The County reserves the right at the time of the bid award to accept or reject any or all bids.
- 1.2. BRAND OR TRADE NAME: Brand names, where mentioned in these specifications, are not intended to be restrictive, but rather to indicate the level of quality required by the County. In any instance where a brand name is mentioned, it is assumed that the phrase "or equal" shall follow.
- 1.3. MANUALS: One (1) complete set of parts, repair and O&M manuals shall be provided with and for each different model product at the time of delivery.
- 1.4. WARRANTY: Bidder shall submit written conditions and periods of warranty with the bid proposal.

2. MINIMUM REQUIREMENTS:

- 2.1. These specifications detail minimum requirements acceptable to the County of Lake. Should the manufacturer's current specifications exceeds these, they shall be considered minimum and shall be furnished, and equipment and components included in the bid shall be stipulated. Any additions, deletions, or variations from the minimum must be stated in the space provided with the specifications.
- 2.2. Any and all parts not specifically mentioned in these specifications but which are required for the proper and safe operation of the products shall be furnished by the bidder and shall conform in strength, quality of material and workmanship to that provided by the industry in general. All items not specifically mentioned but which are standard factory items shall be furnished.

3. SPECIFIC REQUIREMENTS

- 3.1. Laser Scanner Documentation System capable of capturing 360 degree images, Laser Class of 3R, or better
- 3.2. High Resolution Color imaging capability, with ability to create close-up color images and panoramic images

- 3.3. Operating Software for the Laser Scanner Documentation System
- 3.4. Software for viewing captured images
- 3.5. Laptop capable of operating the Laser Scanner Documentation System, with applicable storage capabilities
- 3.6. Installation and Training, on site
- 3.7. Appropriate User's Manual
- 3.8. Tripod, batteries, protection glasses, transport case and chargers (as applicable)
- 3.9. Appropriate software licenses, as required
- 3.10. Shipping and Insurance
- 3.11. Cost for option to extend appropriate software licenses and upgrades for the System
- 3.12. Cost for option to extend warranty for the System
- 3.13. Option to require on-site demonstration of the System's capabilities, prior to purchase

VII

NON-COLLUSION AFFIDAVIT

STATE OF OHIO,)
) SS:
COUNTY OF _____)

_____ being first duly
SWORN, deposes and says that he is the _____ or
authorized representative of _____ or is the
party submitting this bid: that such bid is genuine and not collusive or sham; that said
bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any
other bidder or person, to submit a sham bid, or refrain from bidding; has not in any
manner, directly or indirectly sought by agreement or collusion, or communication or
conference, with any person, to fix the bid price, or of that of any other bidder; to secure
any advantage against the County of Lake or any person or persons interested in the
proposed contract; that all statements contained in said proposal of bid are true, and
that, such bidder has not, directly or indirectly submitted this bid, or the contents thereof,
or divulged information or data relative thereto to any other potential bidder. Further,
Affiant affirms that no county employee has any financial interest in this company or the
bid being submitted.

Affiant & Title

SWORN to before me and subscribed in my presence this _____ day of _____, 20_____.

NOTARY PUBLIC

My commission expires:

, 20

VIII

NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY AFFIDAVIT

STATE OF OHIO,)
) SS:
COUNTY OF _____)

_____ being first duly sworn,
deposes and says that he is _____ of
_____ the party who made the foregoing bid; that such
party as bidder does not and shall not discriminate against any employee or applicant
for employment because of race, religion, color, sex or national origin. If awarded the
bid and contract under this proposal, said party shall take affirmative action to insure
that applicants, without regard to their race, religion, color, sex or national origin. If
successful as the lowest and best bidder under the foregoing proposal, this party shall
post nondiscrimination notices in conspicuous places available to employees and
applicants for employment setting forth the provisions of this affidavit.

Furthermore, said party agrees to abide by the assurances found in Section 153.54 of the Ohio Revised Code in the Contract Provisions with the Owner if selected as the successful bidder by the Owner.

Affiant & Title

SWORN to before me and subscribed in my presence this _____ day of _____, 20____.

NOTARY PUBLIC

My commission expires:

_____ , 20

IX.

STATEMENT AS TO DELINQUENT TAXES

_____ presently preparing a bid for
(Name of Bidder)
the Lake County Commissioners, hereby affirms under oath, pursuant to Ohio Revised Code Section 5719.043, that my company (is) (is not) charged with delinquent personal property taxes on the General Tax List of Personal Property for Lake County, Ohio.

If such charge for delinquent personal property tax exists on the General List of Personal Property for Lake County, Ohio, the amount of such due and unpaid delinquent taxes, including due and unpaid penalties and interest shall be set forth below.

A copy of this statement shall be transmitted by the Lake County Auditor to the County Treasurer within thirty days of the date it is submitted. A copy of this statement shall also be incorporated into the contract made between the Board of Lake County Commissioners and _____, and no
(Name of Bidder)
payment shall be made with respect to any contract unless such statement has been so incorporated as a part thereof.

Delinquent Personal Property Tax \$ _____

Penalties \$ _____

Interest \$ _____

By: _____

Title: _____

Subscribed in my presence, and sworn to before me this ____ day of _____,
20____.

NOTARY PUBLIC